

**Hilltown Cooperative Charter Public School**

**Annual Meeting**

Board of Trustees Meeting Minutes – Wednesday, June 10, 2020, 5:30 pm

**Location:** By Zoom (pursuant to Governor Baker’s March 12, 2020 Executive Order Suspending Certain Provisions of the Open Meeting Law)

<b>Topic</b>	<b>Discussion</b>	<b>Action (if necessary)</b>
<b>Welcome, agenda, and procedure (Deirdre Arthen)</b>	Deirdre summarized how the meeting would work and gave instructions for participating by Zoom.	
<b>Approval of last year’s minutes (Noelle Barrist Stern)</b>	Noelle asked for questions, comments, or edits to the minutes. There were none.	Carol McMurrich moved to approve the minutes; Karen Sise seconded; the minutes were approved by consensus.
<b>BOT Annual Report (Timothy Reynolds)</b>	Tim introduced himself and asked if there were any questions about the Director’s report. There were none.	

<p><b>Introduction of Governance Committees (Finance: Rich Senecal; Personnel: Liz Preston; Facilities: Joseph Wyman; GABS: Noelle)</b></p>	<p>Dan Klatz spoke on behalf of the Finance Committee and introduced the members. He asked if anyone had questions about the Committee or the Committee’s report and answered questions about funding for next year.</p> <p>Liz spoke on behalf of the Personnel Committee. She introduced the members and asked if there were any questions about the Committee or the Committee’s report. There was a question about medical leave. Liz said that the school would be looking for guidance from the Commonwealth. She said the Committee is looking at how to protect people who are at high risk of contracting COVID-19.</p> <p>Joe spoke on behalf of the Facilities Committee. He introduced the members and asked if there were any questions about the Committee or the Committee’s report. There were none.</p> <p>Noelle spoke on behalf of the GABS Committee. She introduced the members and asked if there were any questions about the Committee or the Committee’s report. There were none.</p>	<p>.</p>
<p><b>Friends of Hilltown (Myssie Casinghino)</b></p>	<p>Myssie introduced the members of the Friends of Hilltown and summarized their fundraising activities this year. She extended a thank you to Maryellen Rousseau, who is leaving FOH, for all of the work she has done over the years. She invited people to join FOH. There was a question about what would happen with the on-line donations for Art Spark, since it could not be held this year.</p>	
<p><b>Election of New Board of Trustees Members (Noelle)</b></p>	<p>Chris Korczak and Sara Schieffelin introduced themselves and spoke briefly about why they wanted to join the Board of Trustees. Jen Matos was not able to attend, but submitted a statement for Deirdre to read.</p>	<p>Noelle moved to approve the three candidates to the Board of Trustees; Kelly Woods seconded; the participants voted</p>

		on-line. The slate was approved.
<b>Overview of Status Planning</b>	<p>Dan introduced the discussion by giving a summary of the school’s response to the COVID-19 crisis and the guidance received from the Department of Elementary and Secondary Education. He explained that it is expected DESE will give a lot of guidance going forward. There may be some regional differences. DESE will release preliminary guidance next week. It is likely there will be a combination of on-line and in-person learning.</p> <p>Lara discussed the different committees addressing the different issues presented by the virus (e.g., an equity committee; a committee looking at students transitioning from one grade to another). She said that an email will go out summarizing this. She noted that the school is working constantly on how to address racial injustice, but that will be the subject of its own meeting.</p> <p>Lara had participants take a poll on the issues they are most concerned about for the fall.</p>	
<b>Small Group Discussions</b>	Attendees were divided into breakout rooms for discussion.	
<b>Summary and Closure</b>	Attendees returned to the larger group. Deirdre commented on how nice it was to have smaller conversations with everyone. She said that she would be collecting notes from each group and sharing the information with the school community. She thanked everyone for participating. She also said that there would be meetings scheduled throughout the summer, so that people could continue to discuss these issues. In closing, Lara played a video of the Purples.	
<b>Adjournment</b>	Meeting adjourned at 6:31 p.m.	

