



HILLTOWN COOPERATIVE
CHARTER PUBLIC SCHOOL

Annual Meeting Minutes

May 14, 2014
6:30 PM – 8:30 PM

Topic	Discussion	Action (if necessary)
Welcome	Deirdre Arthen welcomed everyone, lead the group in singing “Now All The Woods Are Waking,” reviewed the agenda and explained the procedure for the meeting.	
Approval of Last Year’s Minutes	Presented with minor typographical corrections and submitted to the group.	Motion by Jesse Belcher-Timme, second by Sam Charron. Minutes were unanimously approved.
Board of Trustee’s Annual Report	Kipp Armstrong welcomed everyone to the meeting and stated his appreciation for the effort of board and committee members over the past year. Kipp specifically thanked Laura Baker for making significant contributions to the school this year.	
Committee Reports	Annual reports were given by the Finance Committee (Scott Remick), Personnel Committee (Sam Charron), Site Committee (Laura Baker) and Governance and Board Development Committee (Ellen Ferris).	
Presentation by Friends of Hilltown	Traci Butler-Kirth provided an annual report on the activities of Friends of Hilltown and reported annual donations of \$41,542.00 to HCCPS.	
Ratification of Mid-Term Appointments to the Board	Kipp Armstrong introduced Penny Leveritt to the community. Penny made a brief statement of introduction and interest.	Penny’s appointment was ratified by unanimous proclamation.
Presentation of New Board Members	Kipp Armstrong introduced Susannah Howe and Jessica Berrien as proposed new members of the Board of Trustees. Jessica Berrien made a brief statement of introduction and interest. Kipp Armstrong briefly spoke on behalf of Susannah Howe, who was absent.	Susannah Howe and Jessica Berrien were approved by unanimous proclamation.
Member and Volunteer Recognition	Deirdre Arthen noted the significant contributions made by every member of the Hilltown community and thanked everyone for their respective roles. Special mention was made by Deirdre Arthen of the time and energy Laura Baker has spent on various projects, including the new school building, and presented her with flowers as an expression of gratitude. Amy Aaron requested people sign up for the many volunteer roles associated with the upcoming move to the new building.	
Community Team Report	Jeff Wagenheim spoke on behalf of the Community Team regarding its various efforts to ensure that the best features of	



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	the Hilltown community are transitioned to the new building.	
Presentation by Emilie Woodward	Emilie Woodward spoke about kids and transitions and how families can respond to the possible difficulties that kids of various ages may face with respect to the relocation of the school.	
Site Committee Update	Laura Baker and Amy Aaron provided an update on the status of the construction of the new school building, as well as the various outreach efforts the school has made to members of Easthampton government and the community at large.	
Presentation by Sonja Larsen	Sonja Larsen spoke about the capital campaign process and various ways that families and friends could support the school.	
Adjourned at 8:30 PM		